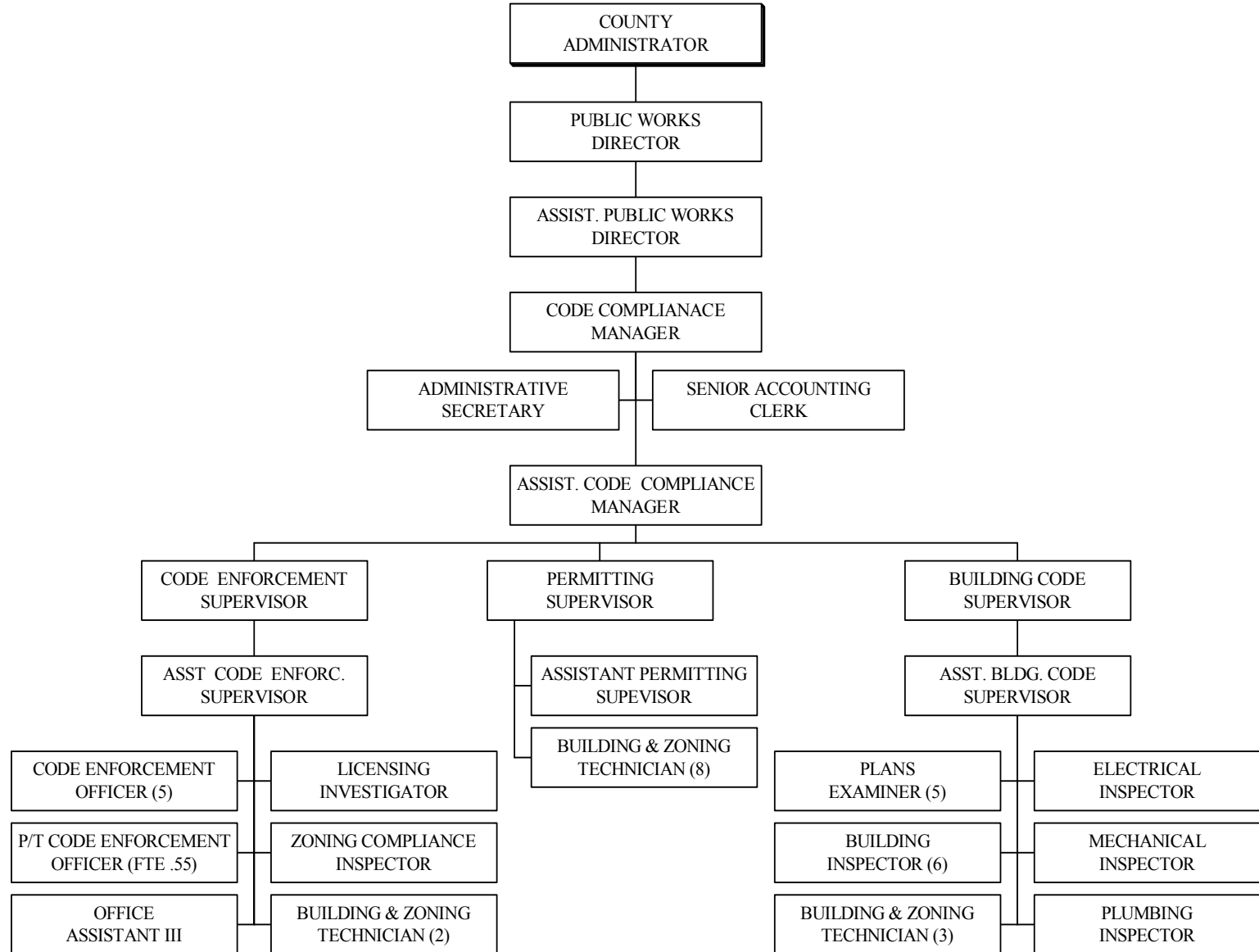


**PUBLIC WORKS
CODE COMPLIANCE
FISCAL YEAR 2003-2004**



DEPARTMENT: PUBLIC WORKS			DIVISION: CODE COMPLIANCE		
	2000-2001 <u>ACTUAL</u>	2001-2002 <u>ACTUAL</u>	2002-2003 <u>BUDGET</u>	2003-2004 <u>BUDGET</u>	% <u>CHANGE</u>
REVENUES:					
General Fund	0	0	0	0	N/A
Enterprise/Internal Service Fund	1,289,224	1,724,396	3,592,188	3,771,332	5.0%
Other Funds	0	0	0	0	N/A
Departmental Revenues	0	349,013	766,134	847,522	10.6%
Grants and Other Revenues	0	0	27,710	61,828	123.1%
TOTAL:	1,289,224	2,073,409	4,386,032	4,680,682	6.7%
APPROPRIATIONS:					
Personnel	1,370,098	1,595,431	2,117,963	2,372,980	12.0%
Operating Expenses	267,333	506,834	2,027,485	2,270,611	12.0%
SUB-TOTAL:	1,637,431	2,102,265	4,145,448	4,643,591	12.0%
Capital Outlay	12,342	39,906	240,584	37,091	N/A
Non-Operating Expenses	0	0	0	0	N/A
TOTAL:	1,649,773	2,142,171	4,386,032	4,680,682	6.7%
FTE POSITIONS:	35.55	36.55	44.55	45.55	
MISSION:					
The Code Compliance Division's goal is to achieve recognition as professionals that contribute to the overall welfare of our community by providing the most current knowledge for a safe building environment; through courteous service, timely response, well reviewed plans, inspections, and an educated staff.					
FUNCTION:					
The Building and Zoning Division provides three primary services/functions for the community. The Building Inspection and Zoning/Permits Division accepts and processes all applications for building inspection services for new construction activities taking place in the unincorporated areas of St. Lucie County. The Zoning/Permits Division reviews all building permit plans for code consistency and reviews all applications for business licenses for zoning conformity and then issues a building permit or certificate of zoning compliance. The Contractors Licensing and Certification Division monitors the licensors status of all building contractors doing business in the unincorporated areas of the County. The Code Enforcement Division provides for code compliance and enforcement issues for the County. The staff of both Contractors Licensing and Code Enforcement provide support to the Code Enforcement and Contractors Licensing Certification Boards. The Stormwater Management Section reviews site plans to assure that all regulations are met prior to the commencement of site work.					
2003-2004 GOALS & OBJECTIVES					
1	Implement software program for Permitting and Code Enforcement.		4	Continue quality education and acknowledgement for our staff.	
2	Continue to improve complaint response time in the Code Enforcement Division from 72 hrs. to 24 hrs.		5	Continue preparation to handle a natural disaster by having a plan in place and staff trained and ready to perform under extreme conditions.	
3	Continue providing customers with over-the-counter fast track services on minor building permit requests.		6	Continue to provide accurate information given to the public with updated procedures and modern equipment.	

DEPARTMENT: PUBLIC WORKS**DIVISION: CODE COMPLIANCE****KEY INDICATORS:**

	DESIRED	2001-2002	2002-2003	2003-2004
	<u>TREND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>PLANNED</u>
Decrease an average response from 72 hours to 24 hours or less on all code enforcement complaints.	Decreasing	72 hours	72 hours	24 hours
Maintain an average response of 24 hours for all building inspection requests,except for critical building inspections which are to be provided with same day service.	Maintain	24 hours	24 hours	24 hours
Certify all applications for a St. Lucie County Contractors Certificate within 30 days from the receipt of a completed application.	Maintain	30 days	30 days	30 days
Maintain an average processing time for single family home permits of 10 working days and 20 working days for commercial development applications.	Decreasing	5 days ® 10 days ©	14 days ® 28 days ©	10 days® 20 days ©
Achieve a satisfactory response on 90% or more of the returned customer service forms that the division distributes.				

COMMENTS:

As the County continues to grow,the demand for building permits will increase. In order to maintain current services and to keep up with the increasing demand, additional staff will need to be added. The new State Building Code has required additional inspections, which the department has been able to accommodate at this time. However, we anticipate that in the near future the need to add additional Inspectors, Plans Examiners, and support staff will be evident.